

KINGS CORNER SURGERY Patients' Participation Group

Minutes of the meeting Thursday 29th October 2015

(at Kings Corner Surgery 6.30pm)

Present: Sally Hanson (Chair) Morag Langhorne (Secretary) Pat Morris (Minutes), Sonia Lippold. Rob Barnes, a potential new member of the PPG, was welcomed to the meeting.

Clare McAteer represented the Surgery; Mary Morris was present as an observer.

1. Apologies: Peter Standley.

2. Arising from the Minutes of the last Meeting (23rd September)

(a) The noticeboard had been installed and Morag is keeping it up to date.

(b) Parking issues at the Surgery: Parking restrictions in Larch Avenue may not be lifted after all, so there is no relief in sight for pressure on parking space caused by overspill from Linwood. A possible alleviation could be achieved by making small adjustments to the space outside the surgery to create a more efficient parking arrangement (but without significantly reducing the small green area). Peter Standley had established that the land belongs to the Highways Dept. A meeting is needed with a local Councillor to discuss how to proceed. Sonia would provide a suggestion to Sally and Clare for a suitable contact. **Action: Sonia**

The Surgery would have to take the lead in carrying forward this initiative, with full support from the PPG **Action Clare, Peter and Sally**

3. Newsletter

Morag produced a list of suggested items for inclusion and some source material. Clare would provide Sally with details of extended opening hours over Christmas. **Action: Clare**

Sally would summarise existing material, collate contents and send text to Mary by 20 November. **Action: Sally**

Mary would create a new template based on the present one and provide page layouts for publication by mid-December. **Action: Mary**

Morag would ask a Receptionist to write a 'Day in the life of....' Feature, but this may be for a future edition if not needed for this one.

Action: Morag

Members of the PPG were asked to visit the newly updated Surgery website to check for omissions and errors and send comments to Clare. **Action: All**

4. Self-care week (16-22 November)

There are no plans for activities at Kings Corner. Many talks and other events would be taking place, mostly in the Bracknell area and Sally will volunteer to

get involved. The general theme is 'Helping you to help yourself'. An introductory session will be held at Bracknell Early Learning Centre on November 3rd. Meanwhile patients and PPG member can find more details via the CCG website (www.bracknellandascotccg.nhs.uk/health-campaigns/self-care-week-2015/) It may be possible to display some posters at the Surgery.

5. Practice update.

Dr. Whitfield is well and back at work.

The extended hours primary care service is being arranged in collaboration with other local surgeries and will be available from December 1st.

6. A.O.B.

(a) A new Minutes Secretary will be needed after December. Rob may take on the task if he remains a local resident.

(b) Patients' Assembly Meeting (November 24th). Sally was much impressed by the last meeting and will attend this one. Other PPG members were urged to consider attending. **Action: Sally**

7. Date of Next Meeting (at the Surgery, 6.30pm)

Provisionally Thursday December 10th

Sally to confirm date and place : **Action: Sally**