

KINGS CORNER SURGERY Patients' Participation Group

Minutes of the meeting Wednesday 22nd April 2015

(at Kings Corner Surgery 6.30pm)

Present: Sally Hanson (Chair), Morag Langhorne (Secretary) Pat Morris (Minutes), Katie Johnson, Sonia Lippold, Jac Olejniczak, Virginia Smeed, Peter Standley.

Dr. Choudry was available to represent the Surgery.

1. Apologies: Amanda McGee, Clare McAteer.

2. Arising from the Minutes of the last Meeting (25th March).

All action points had been acted upon.

3. Projects:

(a) leaflet and health information poster- Morag circulated a strategy paper setting out aims, objectives and action plan for a subgroup of the PPG to carry forward. There was enthusiastic discussion regarding the potential for engaging interest among (primary) school children in creating displays or posters about current health issues. It was agreed that the idea should be raised with one of the local schools. However, before new additional information material is put into the Surgery, it was important to rationalise what is already there. Too much information results in nothing being read and anyway is only seen by patients that actually use the waiting room. Some of the displayed material could be the basis for Newsletter items, achieving wider circulation among patients. This should be a priority.

It was agreed that Morag would convene a working group (herself, Katie, Virginia, Mandy and Jo from the Surgery) to prepare a plan of action for the next PPG meeting.

Action: Morag

(b) Health Education meetings- Morag has an agreed list of suggested topics and will liaise with Roger at Magnolia House PPG regarding location and final programme. Sally will help.

Action: Morag/Sally

(c) Newsletter- Items for inclusion were discussed. It was agreed that short entries (max 150 words) would be contributed:

Surgery hours and implications of 7-day week

Action:Clare

Kings Corner is now a Training Practice, so extra person

Action:Clare

Health Education events

Action:Morag

Patients Participation Week

Action:Morag

Reminder of PPG existence and purpose

Action:Morag

Extracts from leaflets in waiting room or NAPP pack

Action:Morag

Urgent Care Centre, use and implications of incorrect use

Action: Katie

'Day in the Life of the Receptionist' (save until next time?)

Use Nurse to relieve Dr. workload and get treatment sooner

Action:Clare?

Make more use of Pharmacy, what they can do

Action:Jac

Agreed to have the Newsletter available by PP Week, so texts should be sent to Virginia (vsmeed@yahoo.co.uk) by 1st May. Aim to publish by May 11th.

(d) Patient Participation Week- the NAPP had supplied a very useful list of suggestions for activities, many of which we are already doing. It also provided a valuable information pack. Short summaries could be incorporated into our newsletter. We would repeat the waiting room input as well as the Special Edition Newsletter.

It was agreed that the local Press should be invited to take an interest in the PPG, perhaps by attending a meeting. Sally would progress this, liaising with Clare.

Action: Sally/Clare

It was agreed that some input could be possible at the local Pharmacy raising awareness of the week.

4. Practice update. Nothing new to report

5. A.O.B.

Healthwatch Bracknell AGM- 12th May Morag would attend, Sally too if available.

6. Dates of Next Meetings (at the Surgery, 6.30pm)

The planned date clashes with AGM of SPAE, so **changed** to:

Scheduled for Wednesday May 20th

provisionally Thursday June 25th